

# HOTEL BURBANK

#### Meeting Room Layouts

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Event Space	Boardroom	Hollow Square	U-shape	Classroom	Banquet	Reception	Theater
Grand Ballroom				275	260	260	400
Fireside				200		200	200
Executive Meeting Room		20		20			20
Meeting Rooms 10, 11, 12, 18	40		30	80	64		100
Meeting Rooms 2, 4, 6, 8	22	22	22	48	30		50
Meeting Rooms 3, 7, 14, 15, 16, 17				30			40

## Meeting Room Dimensions (Feet)

Event Space	Room Dimensions LXW	Area Sq Ft	Ceiling Height	Door Dimensions	Floor Level	Natural Lighting
Grand Ballroom	80.00 X 50.00	4000.00	14.00	6.80 X 6.00	1ST	NO
Fireside	32.00 X 77.00	2464.00		6.80 X 2.10	1ST	YES
Executive Meeting Room	32.00 X 23.00	736.00		6.80 X 2.10	1ST	YES
Meeting Rooms 10, 11, 12, 18	56.00 X 21.00	1176.00		6.80 X 5.11	GROUND	NO
Meeting Rooms 2, 4, 6, 8	35.00 X 21.00	735.00		6.80 X 5.11	GROUND	NO
Meeting Rooms 3, 7, 14, 15, 16, 17	30.00 X 21.00	630.00		6.80 X 5.11	GROUND	NO

If you have questions or would you like to book your meeting or event by phone, contact us at +1(818) 841-4770. Email us at <a href="mailto:info@oso.co">info@oso.co</a>.



# HOTEL BURBANK

The Hotel Burbank offers a wide variety of meeting space from as small as 5 to as large as 400 attendees. Our meeting spaces can be configured to your meeting needs. We offer internet in all meeting rooms along with a number of setups.

#### **Facilities**

Number of Meeting Rooms: 22		
Total Area of Meeting Space: 30000 sq ft		
Number of Sales and Meeting Professionals On-Site: 5		
Largest Room Capacity: 400		
Largest Room Measurement: 4000		
Smallest Room Measurement: 630		

## Equipment

Flip Chart and Markers	Dvd Player
Whiteboards	Laser Disc
Chalkboard	LCD Projector
Bulletin Boards	Lectern or Podium
Pens, Pencils and Pads Provided	Microphone
35 mm Slide Projector	Modem Lines
Cable Modem	Overhead Projector
Digital Projector	LCD Television
	Plasma Television

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